



**An Roinn Tithíochta,  
Rialtais Áitiúil agus Oidhreachta**  
Department of Housing,  
Local Government and Heritage

## **Ministerial Consents for Works to a National Monument (Privacy Statement)**

The Department of Housing, Local Government and Heritage is the Government Department responsible for housing and water, for physical and spatial planning, for local government, for weather forecasting and for built and natural heritage.

The Department is committed to protecting and respecting your privacy. This privacy statement explains how the Department, as the Data Controller, will process the personal data provided to it in respect of the administration of applications for Ministerial Consents for works to a national monument; how that information will be used, and what rights you may exercise in relation to your personal data.

### **Purposes of the processing**

The Department will use the information provided in order to administer applications for Ministerial Consents in relation to works at national monuments.

The provision of your personal data is a statutory requirement in relation to Ministerial Consents, as provided under section 14 of the National Monuments Act 1930 as amended by section 5 of the National Monuments (Amendment) Act 2004.

### **Profiling**

The Department will not use any personal data collected from you in respect of Consents for works at a national monument for automated decision-making, or for profiling purposes.

### **Lawfulness of processing**

This processing of your personal data is lawful under GDPR Article 6(1)(e) and section 14 of the National Monuments Act 1930 as amended by section 5 of the National Monuments (Amendment) Act 2004.

### **Security of your personal data**

The Department implements appropriate technical and organisational measures to protect your information from unauthorised access. However, despite these efforts, no security measures are perfect or impenetrable, and no method of data transmission can be guaranteed against any interception or other type of misuse. In the event that your personal data is compromised as a result of a breach of security, the Department's Breach Management policy and procedures will be implemented.

### **Recipients of the data**

Applications for Ministerial Consent and associated documents are shared with the National Museum of Ireland as provided for under the National Monuments Acts.

The Commissioners of Public Works (Office of Public Works) are consulted in cases where an application for Consent relates to proposed works around or in proximity to a national monument of which the Minister is owner or guardian.

Personal data may be exchanged with other Government Departments, local authorities, agencies under the aegis of the Department, or other public bodies, in certain circumstances where this is provided for by law.

### **Cross-border Data Transfers**

The Department will not transfer personal data collected in respect of Consents for works at a national monument to any country or international organisation outside the EU/EEA.

### **How long will your data be kept?**

The Department will generally only retain your personal data for as long as necessary to fulfil the purposes for which it was collected, including to satisfy any legal, accounting or reporting

requirements, including compliance with the National Archives Act 1986, where appropriate. It may be retained longer for scientific or historical research purposes, or for statistical purposes.

### **Your rights**

The Department's [Data Protection Policy](#), which sets out how we will use your personal data, as well as providing information regarding your rights as a data subject (including details regarding right of access, right to rectification, right to erasure, right to restriction of processing, right to object), is available on our website. The policy is also available in hard copy upon request. If you consider that your rights have been infringed, you have the right to complain to the Irish Data Protection Commission ([www.dataprotection.ie](http://www.dataprotection.ie)), and you have the right to seek a judicial remedy.

### **Contacting Us**

If you require further information, or wish to access your personal data, please contact the Department's **Data Protection Officer**, details below:

**Data Protection Officer**

**Department of Housing, Local Government and Heritage**

**Newtown Road**

**Wexford**

**Email: [data.protection@housing.gov.ie](mailto:data.protection@housing.gov.ie)**

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