



**An Roinn Tithíochta,
Rialtais Áitiúil agus Oidhreachta**
Department of Housing,
Local Government and Heritage

Licences for Archaeological Excavation (Privacy Statement)

The Department of Housing, Local Government and Heritage is the Government Department responsible for housing and water, for physical and spatial planning, for local government, for weather forecasting and for built and natural heritage.

The Department is committed to protecting and respecting your privacy. This privacy statement explains how the Department, as the Data Controller, will process the personal data provided to it in respect of the administration of applications for licences for archaeological excavations; how that information will be used, and what rights you may exercise in relation to your personal data.

Purposes of the processing

The Department will use the information provided in order to administer applications for licences for archaeological excavations.

The provision of your personal data is a statutory requirement in relation to archaeological excavations as provided under Section 26(2) of the National Monuments Act 1930 (as amended).

Profiling

The Department will not use any personal data collected from you in respect of issuing licences for archaeological excavations for automated decision-making, or for profiling purposes.

Lawfulness of processing

This processing of your personal data is lawful under GDPR Article 6(1)(e) and Section 26(2) of the National Monuments Act 1930 (as amended).

Security of your personal data

The Department implements appropriate technical and organisational measures to protect your information from unauthorised access. However, despite these efforts, no security measures are perfect or impenetrable, and no method of data transmission can be guaranteed against any interception or other type of misuse. In the event that your personal data is compromised as a result of a breach of security, the Department's Breach Management policy and procedures will be implemented.

Recipients of the data

Excavation licence applications and associated documents are shared with the National Museum of Ireland as provided for under the National Monuments Acts.

Personal data may be exchanged with other Government Departments, local authorities, agencies under the aegis of the Department, or other public bodies, in certain circumstances where this is provided for by law.

Cross-border Data Transfers

The Department will not transfer personal data collected in respect of issuing licences for archaeological excavations to any country or international organisation outside the EU/EEA.

How long will your data be kept?

The Department will generally only retain your personal data for as long as necessary to fulfil the purposes for which it was collected, including to satisfy any legal, accounting or reporting requirements, including compliance with the National Archives Act 1986, where appropriate. It may be retained longer for scientific or historical research purposes, or for statistical purposes.

Your rights

The Department's [Data Protection Policy](#), which sets out how we will use your personal data, as well as providing information regarding your rights as a data subject (including details regarding right of access, right to rectification, right to erasure, right to restriction of processing, right to object), is available on our website. The policy is also available in hard copy upon request. If you consider that your rights have been infringed, you have the right to complain to the Irish Data Protection Commission (www.dataprotection.ie), and you have the right to seek a judicial remedy.

Contacting Us

If you require further information, or wish to access your personal data, please contact the Department's **Data Protection Officer**, details below:

Data Protection Officer

Department of Housing, Local Government and Heritage

Newtown Road

Wexford

Email: data.protection@housing.gov.ie

Date: 17th June 2022